

Bharati Vidyapeeth
(Deemed to be University), Pune
School of Distance Education

Assignment No.: 1

Course:	BCA	Class:	BCA I	Semester:	II
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Subject:	Principles of Management (BCA Sem-II)
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Q.1) Attempt ANY ONE of the Following (1000 Words) (10)

- a) Explain the contribution made by Henry Fayol in the field of management and administration
- b) Define planning. Explain the process of planning.

Q.2) Attempt ANY TWO of the Following (800 Words) (12)

- a) Critically comment on role of CSR in Business Organization
- b) Illustrate concept of MBO in detail
- c) What is selection? Explain in detail steps in selection process
- d) Discuss different leadership styles with suitable examples

Q.3) Write Short Notes on (ANY TWO) (08)

- a) Levels of Management
- b) Line and staff organization
- c) Factors Affecting Wage Rates
- d) Comment on essentials of effective control system

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