

**Attempt any two assignments from each subject.**

**Programme: B. Lib**

**Subject: Library and Society**

**Assignment 1**

Explain the advantage of digital libraries 10

**Assignment 2**

Discuss the extension activities of school libraries 10

**Assignment 3**

Write short notes on **Any Two** of the following: 10

- a) Function of Public library
- b) Features of school library
- c) Library and education
- d) Publicity methods
- e) IPR
- f) Indian Library Association

**Subject: Library Management**

**Assignment 1**

State Ranganathan's view on Library management 10

**Assignment 2**

Write a detailed note on stock verification 10

**Assignment 3**

Write short notes on **Any Two** of the following: 10

- a) Library Administration
- b) Periodicals Binding
- c) Selection tools for periodicals
- d) Selection process of a college Librarian
- e) Process Slip
- f) University Library Rules

## Subject: Information Services

### Assignment 1

Discuss different approaches to information

10

### Assignment 2

What is an abstract? Describe various types of abstracts

10

### Assignment 3

Write short notes on **Any Two** of the following:

10

- a) Patent
- b) Tertiary sources
- c) Information flow
- d) Uniterm Indexing System
- e) ISDS
- f) Chain Indexing

**Subject: Information Sources**

**Assignment 1**

Define the concept "Reference Service" and explain its importance in libraries 10

**Assignment 2**

Bring out the difference between general books and reference books. Give examples. 10

**Assignment 3**

Write short notes on **Any Two** of the following: 10

- a) India: A Reference Annual
- b) Indian Books in Print
- c) World of Learning
- d) Bharatvarshiya Charittrakosh (Ed by Siddheshwarshastri Chitrav)
- e) Referral Services
- f) Bharatiya Sanskriti Kosha

**Subject: Classification Theory**

**Assignment 1**

Explain the necessity of classification in the library 10

**Assignment 2**

State the standard sub division in D.D. C. 10

**Assignment 3**

Write short notes on **Any Two** of the following: 10

- a) Artificial classification
- b) Brocan order
- c) Mixed Notation
- d) Tree of Porphyra
- e) Dr. Melvil Dewey

**Subject: Cataloguing Theory**

**Assignment 1**

Discuss the role of a cataloguer in a library 10

**Assignment 2**

Discuss the Dictionary catalogues 10

**Assignment 3**

Write short notes on **Any Two** of the following: 10

- a) Book Form of catalogue
- b) Trade Catalogue
- c) MARC
- d) Filling of entries in a library catalogue
- e) Parts of a main entry (According to C.C.C)

**Subject: Information Technology: Application to Libraries**

**Assignment 1**

What is a file? State different types of files 10

**Assignment 2**

What is database? Explain its components. 10

**Assignment 3**

Write short notes on **Any Two** of the following: 10

- a) Important of DTP
- b) CDS/ISIS features
- c) CD – Rom Technology
- d) Steps involved in Xeroxing
- e) EDDS
- f) Libsys