

**Bharati Vidyapeeth (Deemed to be University), Pune**  
**School of Distance Education**

|                |                                   |                |
|----------------|-----------------------------------|----------------|
|                | <b>Name of the Paper Setter</b>   |                |
| M.Com. Sem.-IV | PGCOM-402 Research Methodology-II | (Project Work) |

**PROJECT GUIDELINES**

| Sr. No. | Contents                | Details   |
|---------|-------------------------|---|
| 1       | <b>Synopsis</b>         | <p>At least 4 pages and should follow the guidelines given below-<b>(Double Space &amp; 12 Font Size, Times New Roman)</b></p> <ul style="list-style-type: none"> <li>□ Introduction</li> <li>□ Objectives</li> <li>□ Scope &amp; Limitations</li> <li>□ Statement of Problems/ Need of the study</li> <li>□ Literature review</li> <li>□ Sources of Data Collection</li> <li>□ Technique of the analysis</li> <li>□ Proposed structure (Design)</li> <li>□ Chapter scheme: With brief discussion</li> <li>□ Working bibliography</li> </ul>  |
| 2       | <b>Research Project</b> | <p>For preparing 'Exhaustive and detailed Research Project Report' on the selected topic students are expected to follow the guidelines and given design:</p> <ul style="list-style-type: none"> <li>□ Front Cover</li> <li>□ Title Page</li> <li>□ Approval Sheet (Viva Voce Committee)</li> <li>□ Certificate by College</li> <li>□ Declaration</li> <li>□ Acknowledgement</li> <li>□ Contents (Index)</li> <li>□ Table &amp; Charts (If applicable)</li> <li>□ Chapter No. 1 Research Methodology</li> <li>□ Chapter No. 2 Company Profile</li> <li>□ Chapter No. 3 Subject Literature</li> <li>□ Chapter No. 4 Data Analysis and Interpretations</li> <li>□ Chapter No. 5 Findings and Suggestions</li> <li>□ Chapter No. 6 Conclusion</li> <li>□ Bibliography</li> <li>□ Appendix</li> </ul> |
| 3       | <b>Viva voce</b>        | Viva voce will be conducted by a panel of internal and external examiners.  |