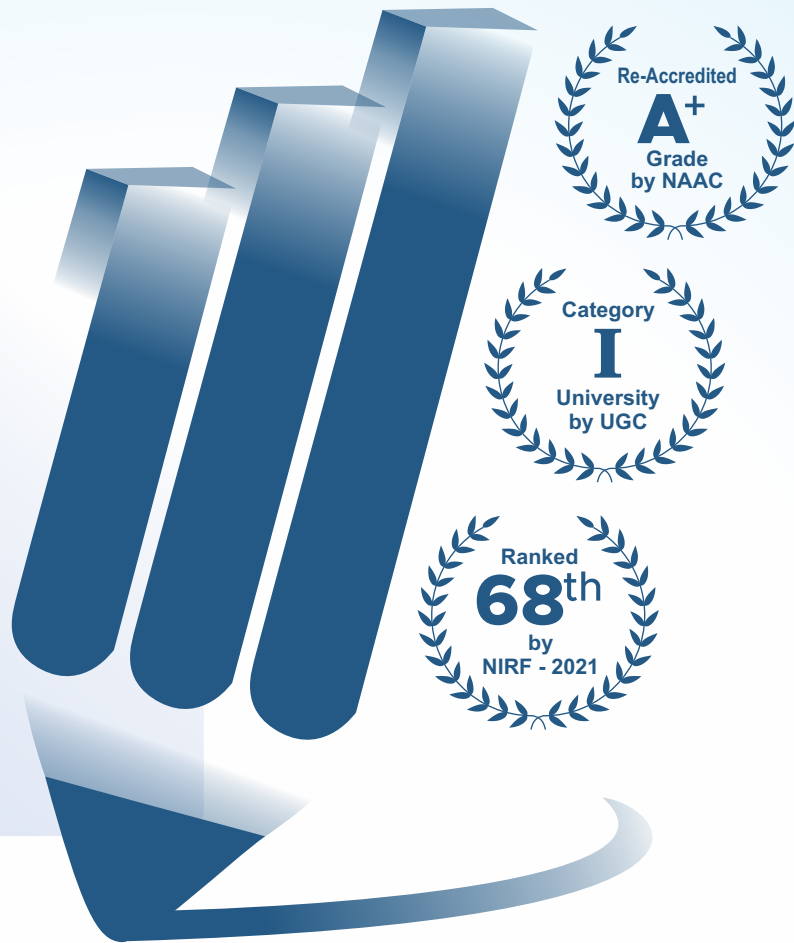




# Bharati Vidyapeeth

(Deemed to be University) Pune, India

Founder Chancellor : **Dr. Patangrao Kadam**



## **CENTRE FOR DISTANCE & ONLINE EDUCATION (CDOE)** **School of Distance Education**

**Application Booklet 2022-2023**  
**(July 2022 Session)**





राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Bharati Vidyapeeth University  
(Deemed to be University u/s 3 of the UGC Act, 1956)  
Sadashiv Peth, Pune, Maharashtra as  
Accredited  
with CGPA of 3.53 on seven point scale  
at A<sup>+</sup> grade  
valid up to March 27, 2024*

*Date : March 28, 2017*



*DD Singh*  
Director





## **Dr. Patangrao Kadam**

**Founder, Bharati Vidyapeeth, Pune**

**Founder-Chancellor, Bharati Vidyapeeth  
(Deemed to be University), Pune, India**

A very few individuals have the distinction of becoming legend during their own lifetime by virtue of their extraordinary abilities and exceptional achievements. Dr. Patangrao Kadam, Founder of Bharati Vidyapeeth, Founder – Chancellor of Bharati Vidyapeeth (Deemed to be University) and an undisputable leader of masses was one of them. He was the chief architect of beautiful edifice of Bharati Vidyapeeth which he established at the age of 19 in may 1964. Within a span of few decades, he developed it into one of the largest educational organizations in the country known for its high academic excellence within the country and beyond.

Dr. Kadam had envisioned metamorphosing Bharati Vidyapeeth into a full-fledged University at the time of its establishment. His dream came to be true in April 1996 when the Government of India conferred the status of “Deemed to be University” initially on a cluster of 12 Institutions. Bharati Vidyapeeth (Deemed to be University) with its 29 constituent units now has carved out a place for itself in the galaxy of leading universities in the country. Its high academic standing has been acknowledged by the NAAC by awarding it A+ grade successively in its three rounds. Several other assessing agencies also have placed its constituent units high in their rankings. The University owes its enviable success to the perceptive leadership of its Chancellor, Dr. Patangrao Kadam.

Dr. Kadam Contributed significantly to the economic prosperity of Maharashtra by implementing various developmental schemes, as a Maharashtra Cabinet Minister holding different portfolios. He made concentrated endeavors for the enrichment of culture, literature and sports in Maharashtra, with his generous patronage to the artists, writers and others. He created moments of relief and joy in the lives of thousands of poor, needy and deprived through his helping hand.

We, the teachers, support staff and millions of students, past and present of Bharati Vidyapeeth and Bharati Vidyapeeth (Deemed to be University) owe him immense debt for the encouragement which he gave and the opportunities which he created for us to realize our potentials and thus to brighten our life prospects. We would like to remain indebted to him forever.



*From Desk of*  
***Hon'ble Chancellor***



**Prof. Dr. Shivajirao Kadam**  
**Chancellor,**  
Bharati Vidyapeeth (Deemed to be University), Pune

Dear Students,

I am happy to know your keen interest in opting for courses being delivered through Distance Education mode by our University. Please feel assured that you would be a student of one of the leading Universities in India.

The parent body of Bharati Vidyapeeth (Deemed to be University), Bharati Vidyapeeth was established by Dr. Patangrao Kadam in 1964. It is one of the largest educational organizations in the Country, known extensively in India and abroad for the high academic excellence of its Constituent Institutions. Bharati Vidyapeeth runs in all more than 60 Colleges of various disciplines and 75 Schools which are located in its campuses in New Delhi, Navi Mumbai, Pune, Kolhapur, Solapur, Sangli and Karad and quite few other places.

In recognition of the high academic excellence of the Institutions of Bharati Vidyapeeth, the Government of India had conferred the status of "Deemed to be University" on 29 Institutions of Bharati Vidyapeeth in April 1996. This Bharati Vidyapeeth Deemed to be University has carved out a place for itself in the galaxy of leading Universities in India by its splendid academic achievements. The National Assessment and Accreditation Council has awarded this University A+ grade which is indeed a rare honour. This University is one of the very few Universities in India which the UGC has identified as Category I University for extending the privilege of autonomy. The University has achieved the 68<sup>th</sup> rank in the NIRF ranking. The alumni of this University are occupying important positions in different walks of life as academicians, scientists, professionals, technologists and the like.

We at this University have accepted a mandate for ourselves of making higher education of various disciplines available to the students who are desirous of it but who cannot go for it as regular students because of various reasons. We have designed the functioning of our School of Distance Education keeping in view all the possible needs of such external students. We have established counselling centers in our various Constituent Units where the students can get guidance from senior academics. The facilities such as library facility which are available to the regular students are also made available to the Distance mode students. The Centre has prepared high quality self-study material with the help of senior academics of various disciplines. I am sure you will have a very rewarding experience by opting for Distance Programmes of our University.

My best wishes to you.

**PROF. DR. SHIVAJIRAO KADAM**





*From Desk of*  
***Hon'ble Vice Chancellor***



**Prof. Dr. M. M. Salunkhe**  
**Vice Chancellor,**  
Bharati Vidyapeeth (Deemed to be University), Pune

Dear Students,

It is a matter of immense pleasure for me to be a part of the Bharati Vidyapeeth (Deemed to be University) family as its Vice Chancellor. I take this opportunity to welcome students joining the Centre for Distance and Online Education in undergraduate as well as postgraduate programmes.

As per the All India survey on Higher Education conducted by the Ministry of Human Resource Development, 2013, the Gross Enrolment Ratio in Higher Education in India is 20.4, for 18- 23 years of age group. The GER for male population is 21.6 and for females it is 18.9. Distance enrolment constitutes 12.5% of the total enrolment in higher education. The purpose of Distance Education is to bridge this gap and increase the accessibility of education, beyond the boundaries of a number of factors such as distance from the centres of education, social taboos especially for the female students, and also the housewives, bindings to acquire education while in job, or other such logistics, which, at times, are a hurdle to access higher education in India.

The School of Distance Education of the University is committed to offer the opportunities of higher education to such students through the distance education mode. The university is approved to undertake the distance education programmes offered by the School of Distance Education. Our objectives are to reach the unreached and to make education accessible to all sections of the society. Distance Education has been accepted as an effective way of learning and with the ICT enabled facilities such as virtual class rooms, etc.; it has taken the shape of a robust learning platform. We, at the School of Distance Education, have a dedicated e-connect online communication channel to ease out the process of internal communication in order to facilitate students through e-learning. The e-learning environment of our School of Distance Education has developed effective communication channels between study centres and the respective students. Also, we have created provision for additional online supplementary study resources, such as videos, slide shares etc. for our students of Distance Education.

I extend a very warm welcome to all the prospective students of the School of Distance Education. I, on behalf of the university, wish and assure you a pleasant learning experience, both, off campus as well as on the campus.

My best wishes for a successful career.

**PROF. M. M. SALUNKHE**



*From Desk of*  
***Hon'ble Pro-Vice Chancellor***



**Dr. Vishwajeet Kadam**  
**Pro-Vice Chancellor,**  
Bharati Vidyapeeth (Deemed to be University), Pune

One of the main objectives of establishment of Bharati Vidyapeeth that Dr. Patangrao Kadam cherished in his mind was to make higher education available to all who are desirous of it. So he established over 80 Colleges of various disciplines at different places in Maharashtra and even outside.

Although we have in our country, the world's third largest network of Institutions of higher education, still there are more than 80% of the young men belonging to the age group or 18-23 who do not have access to higher education, mainly because they cannot afford it on various counts.

With a view to make higher education available to such deprived students, we have started School of Distance Education in our University. I am happy that gradually this Centre has excellent achievements in terms of increasing number of students as well as expanse of its academic programmes. The Centre is very keen on providing to the students of distance education mode all the facilities and services which are normally available to the regular students. We want our students to make full use of the services provided by the Centre. The Centre also has prepared very useful self-study material for these students with the help of experts. I am sure they would find this material useful.

I would like to suggest to the students to send us feedback on the services provided to them by the Centre so that we could improve them further if necessary.

My best wishes to the students for a bright future.

**DR. VISHWAJEET KADAM**

*From Desk of*  
**Hon'ble Director**



**Dr. Ajit More**  
**Director,**

Centre for Distance and Online Education  
Bharati Vidyapeeth (Deemed to be University), Pune



**Dear Students,**

The key to choosing a Learning Program is to find the right environment, one in which you can thrive personally and develop into the Professional you aspire to be. Ours is a rigorous but collegial program. Our top priority is to educate students.

It is an honor for me to serve as the Director of Bharati Vidyapeeth Center for Distance and Online Education (CDOE). The CDOE- Distance and Online programs at Bharati Vidyapeeth (Deemed to be University) are housed in the prestigious Bharati Bhavan of Bharati Vidyapeeth (Deemed to be University) premises and include both academic and administrative people who are entirely and exclusively focused on Business, Social Science Law, and new generation education.

It is our goal to provide you with the best possible Knowledge and Skills training in an academic and supportive environment conducive to learning. We accomplish this through close mentorship, modeling professionalism and a commitment to our Learners, and by setting high academic standards.

We are a dedicated team that is focused on continuous improvement and innovation, while consistently providing excellent education that meets the needs of our learners. Whether you are an alum, industry professional or are interested in the program, we want you to connect with us!

**DR. AJIT MORE**

## CONSTITUENT UNITS OF UNIVERSITY

This University is one of the largest multi disciplinary and multi campus Universities established under section 3 of the UGC Act 1956 in India having twenty nine constituent units including three Research Institutes.

### CONSTITUENT UNITS

#### PUNE

- Medical College
- College of Ayurved
- New Law College
- College of Nursing
- College of Architecture
- College of Engineering
- Dental College and Hospital
- Poona College of Pharmacy
- Homoeopathic Medical College
- Institute of Management and Entrepreneurship Development
- Yashwantrao Mohite College of Arts, Science and Commerce
- Social Sciences Centre
- Rajiv Gandhi Institute of Biotechnology & Information Technology
- College of Physical Education
- Institute of Environment Education and Research
- Institute of Hotel Management and Catering Technology



#### NEW DELHI

- Institute of Management and Research

#### NAVI MUMBAI

- Dental College and Hospital
- College of Nursing

#### KOLHAPUR

- Institute of Management

#### KARAD

- Yashwantrao Mohite Institute of Management

#### SANGLI

- Medical College and Hospital
- Dental College and Hospital
- College of Nursing
- Institute of Management & Rural Development Administration

#### SOLAPUR

- Abhijit Kadam Institute of Management and Social Sciences

### RESEARCH INSTITUTES IN PUNE

Interactive Research School in Health Affairs (IRSHA)

Research and Development Centre in Pharmaceutical Science and Applied Chemistry

Yashwantrao Chavan Institute of Social Science Studies & Research



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# 1 INTRODUCTION

## 1.1 BHARATI VIDYAPEETH (DEEMED TO BE UNIVERSITY)

Maharashtra has a very long and well nurtured tradition of private initiative in higher education. There are several organizations in Maharashtra, established by social reformers, educationists and others, which have made commendable contributions to the cause of education. Inspired by their work, Dr. Patangrao Kadam established Bharati Vidyapeeth in 1964 at Pune. The mission, which Bharati Vidyapeeth has defined for itself is to bring about intellectual awakening of people through the spread of education and to prepare human resources needed for all-round development, particularly economy of the country.

During the last 58 years or so, Bharati Vidyapeeth has made astonishing strides in the field of education, particularly in higher and professional education. At present, has more than 180 educational units of various kind, right from pre-primary schools to postgraduate institutions. They include 80 Colleges and Institutes of different disciplines.

In recognition of the academic excellence which the institutions of the Bharati Vidyapeeth have and in view of the potential for further growth they have, the Government of India on the recommendation of the University Grants Commission granted (under section 3 of the UGC Act, 1956), the status of Deemed to be University to the Institutions of Bharati Vidyapeeth on 26th April, 1996.

This University is a multi disciplinary and multi campus, multi faculty University which is now one of the largest Universities of its kind in the country having as many as 29 constituent units including 3 research institutes. It has its campuses in Pune, New Delhi, Navi Mumbai, Kolhapur, Karad, Sangli and Solapur.

The academically conducive environment and excellent infrastructural facilities available in our campuses attract the students not only from various parts of India but also from abroad. At present, the University has enrollment of more than 500 overseas students coming from about 45 countries.

**The University has put a premium on research. It has established three research institutes, namely :**

- Interactive Research School for Health Affairs, Pune wherein research in subjects relating to health sciences with inter-disciplinary approach is undertaken,
- Research and Development Centre in Pharmaceutical Sciences and Applied Chemistry which generates high quality research with excellent impact factors and with prospects for patents and
- Yashwantrao Chavan Institute of Social Science Studies and Research which is involved in research in the areas of social sciences and humanities.

The University conducts academic programmes in, as many as, 12 faculties, namely, Arts, Social Sciences and Commerce, Science, Law, Medical Sciences, Dentistry, Homoeopathy, Ayurveda, Nursing, Pharmaceutical Sciences, Management Studies, Engineering and Technology and Interdisciplinary Studies. Within a short span of 26 years, the University has launched as many as 324 academic programmes including Under Graduate, Post Graduate and Diploma Programmes, besides Ph.D. programmes in 79 subjects. With the advantage of the academic autonomy it enjoys, the University has introduced quite a few innovative programmes in the emerging areas such as B.Tech in Bio-Medical Engineering, M.Pharm in Biotechnology, graduate programmes in 'Music and Dance', 'Acting and Script writing' and Master's programme in Optometry and courses in Cyber Law and Corporate Law etc. It has also introduced a Post Graduate programme in Geo-informatics and Bio-informatics.

It is a matter of pride that the National Assessment and Accreditation Council (NAAC) had awarded 'A Grade' to the University initially in the year 2004 and subsequently Reaccredited with 'A' Grade in 2011 and also Accredited with 'A+' Grade (2017) by NAAC. Moreover in the recent past, the University Grants Commission has given a recognition to this University u/s 12 (B) of its Act of 1956 on the recommendations made by a committee of Experts constituted by it. Some of the constituent units and some programmes have also received rich accolades from other evaluating agencies such as National Board of Accreditation (NBA). University has been continuously ranked among top 100 Universities in India by NIRF, MHRD Govt. of India. This year the university has got 68th Rank. Over the years, the University has developed a very rich infrastructural facilities, such as independent spacious well structured buildings, well equipped laboratories and continuously updated libraries in all its constitutes units. The teaching faculty periodically undergoes training to enrich themselves with latest knowledge and skills in the respective disciplines. The academic facilities and expert guidance by teachers that's provided to the students of Centre for Distance and Online Education are unique.

## 1.2 SCHOOL OF DISTANCE EDUCATION

As mentioned earlier, Bharati Vidyapeeth (Deemed to be University) is an academic institution with social commitment. It has made high quality education available to a large number of students through its constituent units. The University is aware that almost 90% of the prospective students, belonging to the college going age-group i.e. 18-23 years, do not get opportunities for higher education because of numerous difficulties, such as, residential locations in rural and tribal areas, financial constraints, and other personal time limitations on account of employment or household chores etc. Considering that it is its responsibility to provide educational opportunities to such deprived students – rural, tribal, poor and women population, the University has established the School of Distance Education. Through this Centre, the University makes high quality education available to the students. The School of Distance Education makes available all the necessary amenities to the students enrolled with it to accelerate their self learning.

Besides providing high quality education to its students, the School of Distance Education has also certain other objectives such as -

- To promote the culture of self learning, continuing and lifelong learning in the society.
- To accelerate individual development and personal productivity through skill development.
- To relieve the students from the constraints of time and place while learning.

## 1.3 LEARNER SUPPORT CENTRES

### LEARNER SUPPORT CENTRES

### PROGRAMME DIRECTOR

### COORDINATOR

BVDU Yashwantrao Mohite College of Arts, Science & Commerce, Paud Road, Erandwane, Pune – 411038 Tel. No. 020 - 29998586

Dr. V. A. Rankhambe

Dr. D.V. Phad  
Dr. Prashat T. Patil

Bharati Vidyapeeth (Deemed to be University) Social Science Centre, Erandwane, Pune - 411038. Tel. No. 8208999800

Dr. Usha Varghese

Dr. D.C. Kirtiraj  
Mr. Tushar Dhodmise  
(Field Work Coordinator)

BVDU New Law College, Paud Road, Erandwane, Pune – 411038  
Tel. No. 020 – 25444616, 8010977010

Dr. Smt. U. S. Bendale

Mrs. Mayura Pawar

BVDU Institute of Management & Entrepreneurship Development, Paud Rd, Erandwane, Pune – 411038 Tel. No.020 - 25448005

Dr. S. S. Vernekar

Dr. Shyam Shukla

BVDU Institute of Management & Research, Opp. Ordnance Depot, A-4, Rohtak Road, NH-10, Paschim Vihar, New Delhi -110063  
Tel. No. 8383969770 / 8368987174 / 9717253343 / 9250547204

Dr. A. R. Deshmukh

Dr. Savneet Kaur  
Mr. Yashwant Kumar  
Ms. Megha Sehgal

BV Institute of Management Studies & Research, Sector-8, C.B.D. Belapur, Navi Mumbai – 400614  
Tel. No. 022 – 27572433, 27562582

Dr. Smt. A. A. Kalse

Dr. R. D. Patil

BVDU Abhijit Kadam Institute of Management & Social Sciences, Bijapur Road, Solapur – 413004  
Tel. No. 0217 – 2302016

Dr. S. B. Sawant

Prof. D. D. Mhetre

BVDU Institute of Management, Kadamwadi, Kolhapur – 416003 Tel. No. 0231 - 2660666

Dr. Rajesh Kanthe

Dr. Mukund Kulkarni

BVDU Yashwantrao Mohite Institute of Management, Sr. No. 114/2A, Venkateshnagar, Koyana Vasahat, Pune-Bangalore Road, Malkapur, Karad – 415539  
Tel. No. 02164 - 242242

Dr. Ravindra Marathe

Dr. V. P. Deshmukh

BVDU Institute of Management & Rural Development Administration, Rajwada Chowk, Sangli – 416416  
Tel. No. 0233 - 2325776, 2625776

Dr. P. P. Jamsandekar

Dr. Jagdish Patil

## 1.4 NETWORK OF LEARNER SUPPORT CENTRES

The efficiently organized and managed Learner Support Centres are an essential component of the Distance Education Mode. The Bharati Vidyapeeth (Deemed to be University) has established Ten Learner Support Centres in its own constituent units located in Pune, New Delhi, Navi Mumbai, Kolhapur, Karad, Sangli and Solapur which is a unique feature of our Centre. These centres function as an interface between the University and students and work as a collaborator in effective programme delivery.

The following facilities are provided at all the Learner Support Centres:

- Subject specific and general academic counseling by the senior academics.
- Excellent Library facilities / Lab Facilities.
- Conduct of assignments, tutorial sessions/seminars and University examinations.

The academic programmes are conducted in collaboration with faculties of Bharati Vidyapeeth (Deemed to be University) institutions where these Learner Support Centres are located. These Institutions have excellent buildings and infra structural facilities including state of the art learning resources. Through a decade of excellent educational inputs and academic ambience, these institutions have emerged as vibrant learning campuses in their areas. Through the academic counseling, seminars/tutorial sessions at local centres, continuous monitoring of the students learning is ensured. This works as an important motivating factor for a learner to learn. The Academic Co-ordination Unit for the Programme concerned is created for monitoring the programme and student progress most effectively.

## 1.5 PROGRAMMES OFFERED

Bharati Vidyapeeth (Deemed to be University) through centres located in its constituent units offers a number of short term, long term academic programmes leading to Degrees and Diplomas all the programmes, have been conceived and developed by the academic bodies of the University, through a properly laid down processes. Some of the programmes which are need-based are offered.

The programmes equip the learner with additional qualifications and provide them opportunities for self enrichment. The learner need not discontinue either vertical liberal education ladder or give up his/her job. Knowledge upgradation that a learner gets through these programmes helps in increasing his/her prospects for better employment.

# NETWORK OF LEARNER SUPPORT CENTRES





SR. NO.	NAME OF PROGRAMME	ELIGIBILITY	DURATION
<b>(A) FACULTY OF ARTS, SOCIAL SCIENCES &amp; COMMERCE :</b>			
1	B.A.- Bachelor of Arts	10+2 or its equivalent from any recognized Board.	3 Yrs
2	B.Com.- Bachelor of Commerce	10+2 or its equivalent from any recognized Board.	3 Yrs
3	M.A.(Eng.)-Master of Arts (English)	Any graduate from any recognized University.	2 Yrs
4	M.Com.- Master of Commerce	Any graduate from any recognized University.	2 Yrs
5	MSW - Master of Social Work	Any graduate from any recognized University.	2 Yrs
<b>(B) FACULTY OF MANAGEMENT STUDIES :</b>			
1	MBA- Master of Business Administration	A graduate (10+2+3) in any discipline with at least 50% marks (45% for SC/ST) from any recognized University.	2 Yrs
2	MBA (HR) - Master of Business Administration (Human Resource)	A graduate (10+2+3) in any discipline with at least 50% marks (45% for SC/ST) from any recognized University.	2 Yrs
3	MCA- Master of Computer Applications	Passed BCA/ Bachelor Degree in Computer Science Engineering or equivalent Degree. <b>OR</b> Passed B.Sc./ B.Com./ B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University). Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying Examination.	2 Yrs
4	BBA- Bachelor of Business Administration	10+2 in any stream or equivalent from any recognized Board.	3 Yrs
5	BCA- Bachelor of Computer Applications	10+2 in any stream or equivalent from any recognized Board.	3 Yrs
6	DDM - Diploma in Digital Marketing	Any Graduate in any discipline from any recognized University.	1 Yrs
7	DBD - Diploma in Big Data	Any Graduate in any discipline from any recognized University.	1 Yrs
<b>(C) FACULTY OF LAW :</b>			
1	DTL - (Diploma in Taxation Law)	Any Graduate in any discipline from any recognized University.	1 Yr
2	DCyL - (Diploma in Cyber Law)	Any Graduate in any discipline from any recognized University.	1 Yr
3	DCL - (Diploma in Corporate Law)	Any Graduate in any discipline from any recognized University.	1 Yr
4	DIPL - (Diploma in Intellectual Property Law)	Any Graduate in any discipline from any recognized University.	1 Yr
5	DHR - (Diploma in Human Rights)	Any Graduate in any discipline from any recognized University.	1 Yr
6	DLL&LW - (Diploma in Labour Laws and Labour Welfare)	Any Graduate in any discipline from any recognized University.	1 Yr

**NOTE :** Minimum Percentage for Master Degree Programme for Admission:  
The candidate who has obtained the minimum prescribed percentage of marks either at the graduate or post graduate level be considered eligible for admission to Master Degree Programme.

Please Note :

The Programme guide detailing with the course structure, syllabus and pattern of University examination are available on the university's [web site : www.distance.bharatvidyapeeth.edu](http://www.distance.bharatvidyapeeth.edu), [www.bvuniversity.edu.in](http://www.bvuniversity.edu.in)

It may please be noted that, in case the numbers of candidates are less than 20 registered for any particular course at any particular centre, contact programme as well as examination will NOT be conducted at that centre for that particular course. The candidates will be allotted to the nearby centre for the purpose of Contact Programme as well as for University Examinations.

## 1.6 MODE AND DELIVERY OF PROGRAMMES

This system essentially involves self learning by the student through the specially prepared reading and other material which is provided to the student besides other sources of knowledge. At the Learner Support Centres the student is provided with tutoring, subject counseling, special seminars and library facilities, lab facilities, assignments for evaluation and tutor comments. The support services at the centre motivate the learner in career development and for further education. Reference books are made available in the library at the centre for supplementary reading. Facilities available at the centre are used for the computer practicals. In the field work activity, guidance of subject experts is available at the Learner Support Centre. Every care is taken throughout the duration of the programme to see that the learner is not left alone on his own.

## 1.7 ADMISSION PROCEDURE

Online Application Form is available on our website (distance.bharativedyapeeth.edu), Candidate can choose any Learner Support Centre located in our institutes in Pune, New Delhi, Navi Mumbai, Kolhapur, Karad, Sangli and Solapur.

The candidate will have to apply for admission to any academic programme of his / her choice in the prescribed form available on the website. The candidate will be admitted provisionally to the programme on verification of the eligibility for admission. He / She will be asked to complete the eligibility requirement by submitting the following original documents which will be returned after verification.

- Original copies of 10th and 12th Mark sheets of examination for verification and one photocopy of each marksheet attested by the Director of the Learner Support Centre.
  - Original copy of Mark sheet of last qualifying examination for verification and one photocopy of each marksheet attested by the Director of the Learner Support Centre.
  - Original copy of Passing certificate of last qualifying examination for verification and one photocopy of each marksheet attested by the Director of the Learner Support Centre.
  - Two I-card size photographs.
  - Transfer Certificate / Leaving Certificate (Original).
  - Migration Certificate (Original). } OR 'UNDERTAKING' for Non-submission of Leaving/ Transfer and Migration Certification in prescribed format of SDE
  - Gap Certificate (If there is a gap of more than 2 years in education).
  - Caste certificate (if applicable) attested by the Director of the Learner Support Centre.
  - Experience Certificate (if applicable)
  - Bonafide Certificate (if applicable)
  - Gazette Certificate / Official Marriage Registration Certificate (in case of change in name) attested by the Director of the Learner Support Centre.
  - Photo identity document attested by the Director of the Learner Support Centre.
  - Document of age proof attested by the Director of the Learner Support Centre.
  - Aadhaar Card (Photocopy)
- Documents which will be accepted are  
1. Passport, 2. Election Card, 3. PAN Card, 4. Birth Certificate, 5. Driving License.
- **Please find below Digital Image Student Photo Requirements**
    1. Recent colour photograph must be uploaded.
    2. It should have full face, front view.
    3. The background should be a plain white or off-white.
    4. The expression on the face should look natural.
    5. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.

### Note :

- (i) Cost of Application is Rs. 200/- and Eligibility Form is Rs. 15/-
- (ii) Cost of Application and Eligibility Form is non refundable.

## 1.8 RULES REGARDING PAYMENT AND REFUND OF FEES

- The fees are to be paid through online mode.
- If a student submits his application for cancellation of admission within 15 calendar days from the date of his / her admission to that particular course, 10% of the total amount of tuition fees prescribed for the course will be deducted from the amount of tuition fees paid by him / her as administrative and other charges and the remaining amount will be refunded to him / her.
- If a student submits his application for cancellation of admission after 15 days but within 30 calendar days from the date of his / her admission to that particular course 25% of the total amount of tuition fees prescribed for the course will be deducted from the amount of tuition fees paid by him / her as administrative and other charges and the remaining amount will be refunded to him / her.
- The fees will not be refunded either in part or in full, if the student submits his / her application for cancellation of his / her admission after 30 calendar days from the date of his / her admission to that course.
- The students shall be required to bear their own expenses in connection with project work, field visits, dissertation, postage for sending study assignments etc.
- The examination fees should be paid separately, as per the schedules announced by the University.

## 1.9 PERSONAL CONTACT SESSIONS / SEMINARS

The Personal Contact Sessions and Seminars are conducted Presently through online mode during the holidays (including Sundays or Saturdays and public holidays). It is an attempt to provide guidance to students in solving their academic difficulties.



## 1.10 UNIVERSITY EXAMINATION SYSTEM

The University have Semester Examination pattern in all UG & PG programmes & Annual Examination Pattern in Diploma Programmes. The examinations are held twice in a year i.e. Winter session and Summer session. The exact dates, schedule of examinations and fees are notified by the University well in advance. Due weightage is given to home assignments, Field Work and project work. The medium for curricular transactions and examination is English. The students are advised that they should be regularly visit the Website and also contact with the Bharati Vidyapeeth Deemed to be University School of Distance Education for changes, if any, dates / schedule of examinations, fees etc. with a view to avoid any inconvenience.

### Important Information Related to Examination

1. It is mandatory on the part of the students to appear for all examinations, home assignments, Lab practical, projects and viva-voce as prescribed for the programme for which they have enrolled.
2. Students who have not submitted required eligibility documents, fees etc. at the time of admission, will not be allowed to appear for examinations or will not get marks statement(s) / result(s) till the time they comply with all the requirements.
3. Examinations fees are not included in the programme fees and have to be paid for each examination attempt along with the examination form, from time to time.
4. Information related to examination like schedule of examination form submission, examination time table, examination fees, revaluation / verification, results etc. will not be sent to the students by post. Student should visit the website regularly for the updates and/or student should be in contact with their Learner Support Centre regularly for the updates.
5. As per the guidelines of UGC, New Delhi 'Environmental Studies' paper is compulsory to all the students of Under Graduate programmes. LSC will conduct the exam of this subject from second year of Under Graduate programme and it is compulsory to clear / pass the paper. Student will not get final Marks Sheet of degree examination unless an until clear the 'Environmental Studies' paper.
6. The Conduction of Examination is a prerogative of the University, awarding the degree. The University will follow the decisions of the University authorities.

The details, such as rules of passing, award of class etc. have been incorporated in the concerned Programme Book.

### Note :

School of Distance Education will not be responsible for overlaps in examination Time – Table if a student opts for a degree and a diploma programme OR opts two diploma programmes simultaneously.

## 1.11 OTHER IMPORTANT INFORMATION

After the detailed study of the Application Booklet, a student is expected to choose the course of his/her choice, the specialization and Learner Support Centre where contact programme and University examination will be conducted.

† Generally, a change in the above is not permitted. However, in exceptional circumstances, a candidate may be permitted to change his/her academic Learner Support Centre, examination centre, specialization or address for correspondence.

For such changes the candidate

(i) Must submit an application in writing and forward it through the Programme Director of the Learner Support Centre, and

† The students are advised that they should be regularly in contact with the Bharati Vidyapeeth (Deemed to be University) School of Distance Education for changes, if any, in the syllabus with a view to avoid any inconvenience.

## 2.1 BACHELOR OF ARTS

**Eligibility :** 10 + 2 or its equivalent from any recognized Board.

**Duration :** Three years.

Fees : Year	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
1st	1000/-	5000/-	6000/-
2nd	-	5000/-	5000/-
3rd	-	5000/-	5000/-
<b>Total Fees</b>			<b>16000/-</b>

### Structure :

A student joining the First year B.A. course shall offer six subjects mentioned below. He/she is advised to select the subjects of First semester very carefully because he/she to select subjects for the following semesters from the subjects offered at First Semester.

1) Subject in Core course is compulsory. 2) A student has to offer five subjects from Elective Courses given below.

F.Y.B.A.: Semester I		
Course Type	Code	Course Title
Core Course	A101	1. Compulsory English – I
Elective Courses	<b>(Any Five from the following)</b>	
	A111	1. English (G1) – I
	A121	2. Economics (G1) – I
	A131	3. Marathi (G1) – I
	A141	4. Geography (G1) – I
	A151	5. Political Science (G1) – I
	A161	6. Sociology (G1) – I

F.Y.B.A.: Semester II		
Course Type	Code	Course Title
Core Course	A201	1. Compulsory English – II
Elective Courses	<b>(Any Five from the following)</b>	
	A211	1. English (G1) – II
	A221	2. Economics (G1) – II
	A231	3. Marathi (G1) – II
	A241	4. Geography (G1) – II
	A251	5. Political Science (G1) – II
	A261	6. Sociology (G1) – II
Skill Enhancement Course	SEC21	Basics of Information Technology

A student studying at Semester III & IV for the B.A. Degree shall study the subject as given below.

1) Compulsory English from core courses. 2) He/She has to select one group as a special subject from the given core courses groups and which is included in the subjects offered at the first semester. There will be three papers of special subject. 3) He/she has to select two general subjects i.e. First paper in each Special Group and which is not included in core courses and from the subjects offered at the first semester.

S.Y.B.A.: Semester III		
Course Type	Code	Course Title
Core Courses	A301	1. Compulsory English – I
Core Courses	<b>(Any One group from the following)</b>	
<b>A) Special Level: English</b>		
	A311	1. English (G2) – I
	A312	2. English (S1) – I
	A313	3. English (S2) – I
<b>B) Special Level: Economics</b>		
	A321	1. Economics (G2) – I
	A322	2. Economics (S1) – I
	A323	3. Economics (S2) – I

S.Y.B.A.: Semester IV		
Course Type	Code	Course Title
Core Courses	A401	1. Compulsory English – II
Core Courses	<b>(Any One group from the following)</b>	
<b>A) Special Level: English</b>		
	A411	1. English (G2) – II
	A412	2. English (S1) – II
	A413	3. English (S2) – II
<b>B) Special Level: Economics</b>		
	A421	1. Economics (G2) – II
	A422	2. Economics (S1) – II
	A423	3. Economics (S2) – II



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Elective Courses (Any Two from the following which are not included in core courses)

	A311	English (G2) – I
	A321	Economics (G2) – I
	A331	Marathi (G2) – I
	A341	Geography (G2) – I
	A351	Political Science (G2) – I
Skill Enhancement Course	SEC31	Communication Skills in English

	A411	English (G2) – II
	A421	Economics (G2) – II
	A431	Marathi (G2) – II
	A441	Geography (G2) – II
	A451	Political Science (G2) – II

A student studying at semester V & VI for the Third Year B.A. Degree shall study the subjects as given below .

- 1) Compulsory English 2) Five papers of the group selected as special subject.

T.Y.B.A.: Semester V		
Course Type	Code	Course Title
Core Courses	A501	1. Compulsory English – I
Core Courses (One group from the following which is concurrent with Semester III & IV)		
<b>A) Special Level: English</b>		
	A511	1. English (S3) – I
	A512	2. English (S4) – I
	A513	3. English (S5) – I
	A514	4. English (S6) – I
	A515	5. English (S7) – I
<b>B) Special Level: Economics</b>		
	A521	1. Economics (S3) – I
	A522	2. Economics (S4) – I
	A523	3. Economics (S5) – I
	A524	4. Economics (S6) – I
	A525	5. Economics (S7) – I
Ability Enchantment Course	AECC51	Soft Skills

T.Y.B.A.: Semester VI		
Course Type	Code	Course Title
Core Courses	A601	1. Compulsory English – II
Core Courses One group from the following which is concurrent with Semester III & IV:		
<b>A) Special Level: English</b>		
	A611	1. English (S3) – II
	A612	2. English (S4) – II
	A613	3. English (S5) – II
	A614	4. English (S6) – II
	A615	5. English (S7) – II
<b>B) Special Level: Economics</b>		
	A621	1. Economics (S3) – II
	A622	2. Economics (S4) – II
	A623	3. Economics (S5) – II
	A624	4. Economics (S6) – II
	A625	5. Economics (S7) – II

**\*\*Note - The above structure and syllabus is under revision. The final approved syllabus will be provided.**

### 2.2 BACHELOR OF COMMERCE

**Eligibility :** 10+2 or its equivalent from any recognized Board

**Duration :** Three years.

Fees : Year	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
1st	1000/-	5000/-	6000/-
2nd	-	5000/-	5000/-
3rd	-	5000/-	5000/-
		<b>Total Fees</b>	<b>16000/-</b>

#### Structure :

A student joining B.Com. course should note that subjects in Core Courses are compulsory. In the addition, he has to offer any subject or any one group from the Elective Courses. Fundamental Course is compulsory for all the students.

F.Y. B.Com. Semester I		
Course Type	Code	Course Title
Core Courses	C101	Compulsory English I
	C108	Financial Accounting I
	C104	Business Economics I
	C105	Geography of Resources I
	C106	Business Mathematics & Statistics I
	<b>Elective Courses To choose any one of the following:</b>	
	C111	Corporate Law I
	C121	Banking and Insurance I
	C131	Marketing I
<b>Elective Courses To choose any one of the following:</b>		
	C102	Additional English I
	C103	Marathi I

F.Y. B.Com. Semester II		
Course Type	Code	Course Title
Core Courses	C201	Compulsory English II
	C208	Financial Accounting II
	C204	Business Economics II
	C205	Geography of Resources II
	C206	Business Mathematics & Statistics II
	<b>Elective Courses To choose any one of the following:</b>	
	C211	Corporate Law II
	C221	Banking and Insurance II
	C231	Marketing II
<b>Elective Courses To choose any one of the following:</b>		
	C202	Additional English II
	C203	Marathi II
Skill Enhancement Course	SEC 21	Basics of Information Technology

S.Y. B.Com. Semester III		
Course Type	Code	Course Title
Core Courses	C308	Corporate Accounting I
	C309	Communication Skills I
	C310	Principles of Business Management I
	C304	Business Economics III

S.Y. B.Com. Semester IV		
Course Type	Code	Course Title
Core Courses	C408	Corporate Accounting II
	C409	Communication Skills II
	C410	Principles of Business Mgt. II
	C404	Business Economics IV

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<b>Elective Courses To choose any one of the following:</b>		
	C311	Corporate Law III
	C321	Banking and Insurance III
	C331	Marketing III
<b>Elective Courses To choose any one of the following:</b>		
	C341	Cost & Management Accounting I
	C351	Business Entrepreneurship I
Skill Enhancement Course	SEC31	Women Empowerment & Social Justice Course

T.Y. B.Com. Semester V		
Course Type	Code	Course Title
Core Courses	C508	Corporate Accounting III
	C512	International Economics I
<b>Elective Courses To choose any one of the following:</b>		
	C513	Auditing & Taxation I
	C504	Business Regulatory Framework I
<b>Elective Courses To choose any one of the following:</b>		
	C511	Corporate Law V
	C521	Banking and Insurance V
	C531	Marketing V
<b>Elective Courses To choose any one Group of the following</b>		
<b>Group A</b>	C541	Cost & Mgt. Accounting III
	C542	Cost & Mgt. Accounting IV
<b>Group B</b>	C551	Business Entrepreneurship III
	C552	Business Entrepreneurship IV
Ability enhancement Course <b>This paper is compulsory for all the students.</b>		
	UGF 33	Soft Skills

<b>Elective Courses To choose any one of the following:</b>		
	C411	Corporate Law IV
	C421	Banking and Insurance IV
	C431	Marketing IV
<b>Elective Courses To choose any one of the following:</b>		
	C441	Cost & Mgt. Accounting II
	C451	Business Entrepreneurship II

T.Y. B.Com. Semester VI		
Course Type	Code	Course Title
Core Courses	C608	Corporate Accounting IV
Core Courses	C604	International Economics II
<b>Elective Courses To choose any one of the following:</b>		
	C612	Auditing & Taxation II
	C613	Business Regulatory Framework II
<b>Elective Courses To choose any one of the following:</b>		
	C611	Corporate Law VI
	C621	Banking and Insurance VI
	C631	Marketing VI
<b>Elective Courses To choose any one Group of the following:</b>		
<b>Group A</b>	C641	Cost & Mgt. Accounting V
	C642	Cost & Mgt. Accounting VI
<b>Group B</b>	C651	Business Entrepreneurship V
	C652	Business Entrepreneurship VI
	UGF 33	Soft Skills

**\*\*Note - The above structure and syllabus is under revision. The final approved syllabus will be provided.**

## 2.3 MASTER OF ARTS (ENGLISH)

**Eligibility** : A graduate in any discipline from any recognized university

**Duration** : Two years

Fees : Year	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
1st	1000/-	7000/-	8000/-
2nd	-	7000/-	7000/-
		<b>Total Fees</b>	<b>15000/-</b>

### Structure :

Part - I Semester – I	
Course Type	Course Title
Core Compulsory :	
PGENG 11	Literature in English from 1550 to 1832 – I
PGENG 12	Introduction to the Study of English Language – I
PGENG 13	English Language and Literature Teaching – I
<b>Core Elective (Any one from the following)</b>	
PGENG 14	a) Postcolonial Literature – I
PGENG 15	b) Linguistics & Stylistics – I

Part - I : Semester – II	
Course Type	Course Title
Core Compulsory :	
PGENG 21	Literature in English from 1550 to 1832 – II
PGENG 22	Introduction to the Study of English Language – II
PGENG 23	English Language and Literature Teaching – II
<b>Core Elective (Any one from the following)</b>	
PGENG 24	a) Postcolonial Literature – II
PGENG 25	b) Linguistics and Stylistics – II
Skill Enhancement Course	PGSEC 11   English for Specific Purposes

Part - II : Semester – III	
Course Type	Course Title
(Note - Special paper for 2nd year will be from the same group as chosen by the student in Part - I)	
Core Compulsory :	
PGENG 31	Literature in English from 1832 to 1980 – I
PGENG 32	Contemporary Critical Thoughts – I
PGENG 33	Research Methodology – I
<b>Core Elective (Any one from the following)</b>	
PGENG 34	a) Postcolonial Indian English Literature – I
PGENG 35	b) Semantics and Pragmatics – I
Ability Enhancement Course	PGAEC 31   Soft Skills

Part - II : Semester – IV	
Course Type	Course Title
Core Compulsory :	
PGENG 41	Literature in English from 1832 to 1980 – II
PGENG 42	Contemporary Critical Thoughts – II
PGENG 43	Research Methodology – II (Project Report)
<b>Any one from the following:</b>	
PGENG 44	a) Postcolonial Indian English Literature – II
PGENG 45	b) Semantics and Pragmatics – II

**\*\*Note** - The above structure and syllabus is under revision.  
The final approved syllabus will be provided.

# MASTER OF COMMERCE 2.4

**Eligibility** : A graduate in any discipline from any recognized university

**Duration** : Two years

Fees : Year	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
1st	1000/-	7000/-	8000/-
2nd	-	7000/-	7000/-
		<b>Total Fees</b>	<b>15000/-</b>

## Structure :

Part - I : Semester – I		
Course Type	Code	Course Title
Core Compulsory	PGCOM 101	Business Finance-I
	PGCOM 102	Management Concepts & Organisational Behaviour-I
Core Elective (To choose any one Group of the following)		
<b>Group A</b>	PGCOM 103	Advanced Accounting-I
	PGCOM 104	Advanced Accounting-II
<b>Group B</b>	PGCOM 105	Marketing-I
	PGCOM 106	Marketing-II
<b>Group C</b>	PGCOM 107	Business Administration-I
	PGCOM 108	Business Administration-II

Part - I : Semester II		
Course Type	Code	Course Title
Core Compulsory	PGCOM 201	Business Finance-II
	PGCOM 202	Management Concepts & Organisational Behaviour-II
Core Elective (To choose any one Group of the following)		
<b>Group A</b>	PGCOM 203	Advanced Accounting-III
	PGCOM 204	Advanced Accounting-IV
<b>Group B</b>	PGCOM 205	Marketing-III
	PGCOM 206	Marketing-IV
<b>Group C</b>	PGCOM 207	Business Administration-III
	PGCOM 208	Business Administration-IV
Ability Enhancement Course	PGAEC22	Consumer Protection

Part - II : Semester III		
Course Type	Code	Course Title
Core Compulsory	PGCOM 301	Management Accounting -I
	PGCOM 302	Research Methodology-I
Core Elective (To choose any one Group of the following)		
<b>Group A</b>	PGCOM 303	Advanced Accounting-V
	PGCOM 304	Advanced Accounting-VI
<b>Group B</b>	PGCOM 305	Marketing-V
	PGCOM 306	Marketing-VI
<b>Group C</b>	PGCOM 307	Business Administration-V
	PGCOM 308	Business Administration-VI
Skill Enhancement Course		
	PGGEN 31	Fundamentals of Investments

Part - II : Semester IV		
Course Type	Code	Course Title
Core Compulsory	PGCOM 401	Management Accounting -II
	PGCOM 402	Research Methodology-II (Project Report)
Core Elective (To choose any one Group of the following)		
<b>Group A</b>	PGCOM 403	Advanced Accounting-VII
	PGCOM 404	Advanced Accounting-VIII
<b>Group B</b>	PGCOM 405	Marketing-VII
	PGCOM 406	Marketing-VIII
<b>Group C</b>	PGCOM 407	Business Administration-VII
	PGCOM 408	Business Administration-VIII

**\*\*Note** - The above structure and syllabus is under revision.  
The final approved syllabus will be provided.



### 2.5 MASTER OF SOCIAL WORK

Eligibility : 'Any graduate from any recognized University'

Duration : Two years

Fees : Year	Admission Fees (Rs)	Tuition Fee (Rs)	Total Fees (Rs)
1st	1000/-	24000/-	25000/-
2nd	-	24000/-	24000/-
		<b>Total Fees</b>	<b>49000/-</b>

#### Structure :

SEMESTER – I	
Course Number	Course Title
<b>Core Course – Compulsory Courses</b>	
CC-1	Social work: history and ideology
CC-2	Methods of social work practice: work with individuals and groups
CC-3	Social Work Research

Compulsory Elective - Opt any two courses from the specialization	
Specialization: Family & Child Development	
FCD-1	Family Dynamics and Working with Families
FCD-2	Child Development and Socialization
FCD-3	Education and social work intervention

Compulsory Elective - Opt any two courses from the specialization	
Specialization: Urban And Rural Community Development	
URCD-1	Urban Development
URCD-2	Rural Development
URCD-3	Community planning for development

Compulsory Elective - Opt any two courses from the specialization	
Specialization: Human Resource and Labour Welfare	
HRM&LW-1	Organisation Behaviour
HRM&LW-2	Trade Unions in India
HRM&LW-3	Labour Economics
Ability Enhancement Course	
AE-1	Corporate Social responsibility
Field Work & Viva-voce	
FW-1	Field Work-I
CV-1	Comprehensive Viva-Voce-I

SEMESTER – II	
Course Number	Course Title
<b>Core Course – Compulsory Courses</b>	
CC-4	Psychology for Social Workers
CC-5	Methods of Social Work Practice – Work with Community & Social Action
CC-6	Statistics and Computer Applications in Social Work Research

Compulsory Elective - Opt any two courses from the specialization	
Specialization: Family & Child Development	
FCD-4	Family Life and Population Education
FCD-5	Women Empowerment
FCD-6	Feminist Social work Practice

Compulsory Elective - Opt any two courses from the specialization	
Specialization: Urban & Rural Community Development	
URCD-4	Tribes in India
URCD-5	Panchayat Raj System
URCD-6	Community Development Models and Approaches

Compulsory Elective - Opt any two courses from the specialization	
Specialization: Human Resource Management and Labour Welfare	
HRM&LW-4	Labour Legislation
HRM&LW-5	Human Resource Management
HRM&LW-6	Business Communication and Presentation Skills
Skill Enhancement Course	
SE - 1	Social Work and Skill development
Field Work & Viva-voce	
FW-2	Field Work-II
CV-2	Comprehensive Viva-Voce-II

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## Structure :

SEMESTER – III	
Course Number	Course
<b>Core Course – Compulsory Courses</b>	
CC-7	Introduction to Sociology and Indian Social Problem
CC-8	Social Legislations
CC-9	Social Policy and Planning

<b>Compulsory Elective - Opt any two courses from the specialization</b>	
<b>Specialization: Family &amp; Child Development</b>	
FCD-7	Programmes and Services for   Children
FCD-8	Youth Development
FCD-9	Development communication for Social Workers

<b>Compulsory Elective - Opt any two courses from the specialization</b>	
<b>Specialization: Urban &amp; Rural Community Development</b>	
URCD-7	Urban Planning and Governance
URCD-8	Natural Resource Management and Livelihood Resource
URCD-9	Cooperative Practices in Rural Development

<b>Compulsory Elective - Opt any two courses from the specialization</b>	
<b>Specialization: Human Resource Management and Labour Welfare</b>	
HRM&LW -7	Social Security and Laws related to Wages.
HRM&LW -8	Public relations and Corporate Communications
HRM&LW -9	Personnel Management
<b>Ability Enhancement Course</b>	
AE-2	Environmental Issues and Disaster management
<b>Field Work &amp; Viva-voce</b>	
FW-3	Field Work-III
CW-3	Comprehensive Viva-Voce-III
RP	Research Project

SEMESTER – IV	
Course Number	Course Title
<b>Core Course – Compulsory Courses</b>	
CC-10	Counselling in Social Work
CC-11	Introduction to Constitution and Human Rights
CC-12	Community Health and Health Care System.

<b>Compulsory Elective - Opt any two courses from the specialization</b>	
<b>Specialization: Family &amp; Child Development</b>	
FCD-10	Family Counselling
FCD-11	Gender Studies
FCD-12	Introduction to Gerontology

<b>Compulsory Elective - Opt any two courses from the specialization</b>	
<b>Specialization: Urban &amp; Rural Community Development</b>	
URCD-10	Sustainable development
URCD-11	Community Participation and Management
URCD-12	Tribal Development

<b>Compulsory Elective - Opt any two courses from the specialization</b>	
<b>Specialization: Human Resource Management and Labour Welfare</b>	
HRM&LW -10	Labour Welfare
HRM&LW -11	Industrial Relations and Case Studies
HRM&LW -12	Performance Management
<b>Skill Enhancement Course</b>	
SE -2	Media and Development
<b>Field Work, Viva-voce &amp; Research</b>	
CW-4	Comprehensive Viva-Voce-IV
ST	Study Tour
BPT	Block Placement

*\*\*Note - The above structure and syllabus is under revision. The final approved syllabus will be provided.*

### 2.6 BACHELOR OF BUSINESS ADMINISTRATION

**Eligibility** : 10+2 in any stream or equivalent from any recognized Board

**Duration** : Three years

Fees : Year	Admission Fees (Rs)	Tuition Fee (Rs)	Total Fees (Rs)
1st	1000/-	20000/-	21000/-
2nd	-	20000/-	20000/-
3rd	-	20000/-	20000/-
<b>Total Fees</b>			<b>61000/-</b>

#### Structure :

#### BBA : 1st Year

Semester I	
Sr. No.	Course Title
101	Principles of management
102	Business Organization & Systems
103	Micro Economics
104	Business Accounting
105	Foundations of Mathematics and Statistics
106	Fundamentals of IT
107	MOOCS – I
108	Community Work-I / Career & Life Skills Current Affairs - I / Basics of Tourism Management / Waste management

Semester II	
Sr. No.	Course Title
201	Business Environment
202	Business English – Communication
203	Macro Economics
204	Management Accounting
205	Business Statistics
206	Business ethics and Corporate Governance
207	MOOCS – II
208	Community Work – II Swachha Bharat Abhiyan Soft skills / Waste Management / Basics of Mutual Funds / Current Affairs - II

#### BBA : 2nd Year

Semester III	
Sr. No.	Course Title
301	Organizational Behavior
302	Principles of Marketing
303	Introduction to Financial Management
304	Entrepreneurship Development
305	Business Agriculture management
306	Computer Applications for Business(Theory-3 & Lab-2)
307	MOOCS – III
308	Start up management / Agro Tourism / Rural Entrepreneurship / Basics of Share Market / Yoga & Meditation - I

Semester IV	
Sr. No.	Course Title
401	Human Resource Management
402	International Business
403	Business Research
404	Business Laws
405	Production and Operation Management
406	Industrial Exposure (Mini Project)
407	MOOCS – IV
408	Rain Water Harvesting / Yoga & Meditation – II / Green Computing / Aptitude-I / Corporate Taxation

#### BBA : 3rd Year

Semester V	
Sr. No.	Course Title
501	Introduction to Operations Research
502	Services Management
503	Elective Paper – I
504	Elective Paper – II
505	Summer Internship Report & Viva
506	MOOCS – V
507	Social Media Management / Road Safety & Management / Cyber Security / Basics of Hospitality Management / Aptitude - II

Semester VI	
Sr. No.	Course Title
601	Introduction to Strategic Management
602	Project Management
603	Elective Paper – III
604	Elective Paper – IV
605	Disaster Management
606	MOOCS – VI
607	Enhancing personal and Skill Management / Basics of Hospitality Management / E commerce Application / Event Management / Human Rights

#### Specializations Offered:

Marketing Management	Human Resource Management
Financial Management	International Business Management
Entrepreneurship Development	Information Technology
Sports Management	Event Management
Agri-Business Management	Hospitality Management

\*\*Note - The above structure and syllabus is under revision, The final approved syllabus will be provided.

## 2.7 BACHELOR OF COMPUTER APPLICATIONS

**Eligibility** : 10+2 in any stream or equivalent from any recognized Board

**Duration** : Three years

Fees : Year	Admission Fee	Tuition Fee (Rs)	Total Fees (Rs)
1st	1000/-	20000/-	21000/-
2nd	-	20000/-	20000/-
3rd	-	20000/-	20000/-
<b>Total Fees</b>			<b>61000/-</b>

### Structure :

### BCA : 1st Year

Semester I	
Code	Course Title
101	Fundamentals of Information Technology
102	Algorithm and Program Design
103	C Programming
104	Organization of IT Business
105	Discrete Mathematics
106	Lab on MS-Office Suite
107	Lab on C Programming
108	General course-I (Human Universal Values/ Community Work I/ Career & Life Skills/ Waste Management / Communication Skills

Semester II	
Code	Course Title
201	Web Development Technology
202	DBMS - I
203	Data Structures using C
204	Computer Organization and Architecture
205	Financial Accounting
206	Lab on Data Structures using C
207	Lab on Web Development Technology (with Mini Project)
208	General Course II / MOOC based course (Smart Cities/ Environmental Studies / Community Work II (Swaccha Bharat Abhiyan) / Sectoral Analysis)

### BCA : 2nd Year

Semester III	
Code	Course Title
301	Operating Systems
302	Software Engineering
303	DBMS II
304	Java Programming
305	Statistics
306	Lab on Oracle
307	Lab on Java
308	General Course III / MOOC based course (Startup Management, Yoga & Meditation-I)

Semester IV	
Code	Course Title
401	Computer Networks
402	Advanced JAVA
403	Advanced HTML with Javascript and CSS
404	Graph Theory
405	Current IT Trends
406	Lab on JAVA, Javascript and CSS
407	Minor Project - I
408	General Course IV / MOOC based course (Green Computing/Rain Water Harvesting/Aptitude-I)

### BCA : 3rd Year

Semester V	
Code	Course Title
501	Basic Python Programming
502	Object Oriented Analysis and Design
503	Dot Net programming using C#
504	Entrepreneurship Development
505	Elective I
506	Lab on Python
507	Lab on Dot Net and C#
508	General Course V / MOOC based course Aptitude-II/Road Safety and Management/ Cyber Security

Semester VI	
Code	Course Title
601	Data warehousing and Data Mining
602	Web Programming (PHP)
603	Software Project Management
604	Data Visualization Tools (Tableau and Candela)
605	Elective II
606	Lab on Web programming
607	Major Project
608	General Course VI / MOOC based Course (Business Ethics/Basics of Hospitality Management / Social Media Management)

Electives		
<b>Data analysis</b>	Data analysis using Excel	R Programming
<b>Information Security</b>	Information Security Concepts	Information Security Administration
<b>Big Data</b>	Introduction to Big Data	HADOOP
<b>Information Systems</b>	E-Commerce	Knowledge Management

\*\*Note - The above structure and syllabus is under revision, The final approved syllabus will be provided.

### 2.8 MASTER OF BUSINESS ADMINISTRATION

**Eligibility :** A graduate (10+2+3) in any discipline with at least 50% marks (45% for SC/ST) from recognized university.

**Duration :** Two years

Fees : Year	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
1st	1000/-	37500/-	38500/-
2nd	-	37500/-	37500/-
		<b>Total Fees</b>	<b>76000/-</b>

#### Structure :

Semester – I Open Courses: Students can opt any one course from the following

#### MBA : 1st Year

Code	Course Title
101	Management Concepts & Applications
102	Managerial Economics
103	Financial & Management Accounting
104	Organizational Behaviour
105	Statistical Techniques
106	Legal Aspects of Business
107	Business Communication
108	Fundamentals of Information technology

Code	Course Title
109	MOOCS – I
110	<b>See below      Open 1</b>
	Agriculture business management
	Community Work – I
	Current Affairs
	Human rights
	Counseling psychology

Semester – II Open Courses: Students can opt any one course from the following

Code	Course Title
201	Marketing Management
202	Financial Management
203	Human Resource Management
204	International Business
205	Production & Operations Management
206	Research Methodology
207	Business Environment
208	Business Ethics and Corporate Governance

Code	Course Title
209	MOOCS – II
210	MOOCS – III
211	<b>See below      Open 2</b>
	MS Excel with SPSS
	E-commerce Applications
	Managerial Skills for Effectiveness
	Social Media Management
	Yoga & Meditation



# M.B.A.

## School of Distance Education



### Structure :

Semester – III Open Courses: Students can opt any one course from the following

### MBA : 2nd Year

Code	Course Title
301	Strategic Management
302	Operations Research for Managers
303	Entrepreneurship Development
See Groups	Specialization I - E-(i)
	Specialization I - E-(ii)
See Groups	Specialization II - E-(i)
	Specialization II - E-(ii)
304	Summer internship project

Code	Course Title
305	MOOCS – IV
	<b>See below      Open 3</b>
	Digital Marketing
	Corporate Taxation
306	Cross Cultural issues & International HRM
	Artificial Intelligence in HR practices
	Indian Culture

Semester – IV Open Courses: Students can opt any one course from the following

Code	Course Title
401	Project Management
	Specialization I - E-(iii)
	Specialization I - E-(iv)
	Specialization II - E-(iii)
	Specialization II - E-(iv)
402	Environment & Disaster Management

Code	Course Title
403	MOOCS – V
	<b>See below      Open 2</b>
	Innovation Management
	HR Analytics
404	Labor Laws – II
	Tourism Management
	Basics of Stock Market

*\*\*Note - The above structure and syllabus is under revision.  
The final approved syllabus will be provided.*

# LIST OF ELECTIVE GROUPS

## Elective I - I : Marketing Management

### Sem III

Code	Course Title
MK01	Consumer Behaviour
MK02	Services Marketing

### Sem IV

Code	Course Title
MK03	Sales & Distribution Management & B2B
MK04	Integrated Marketing Communication

## Elective I - II : Financial Management

### Sem III

Code	Course Title
FN01	Investment Analysis & Portfolio Management
FN02	Management of Financial Services

### Sem IV

Code	Course Title
FN03	Corporate Finance
FN04	International Financial Management

## Elective I - III : Human Resource Management

### Sem III

Code	Course Title
HR01	Human Resource Planning and Development
HR02	Labour Laws

### Sem IV

Code	Course Title
HR03	Compensation and Benefit's Management
HR04	Competency Mapping and Performance Management

## Elective I - IV : International Business Management

### Sem III

Code	Course Title
IB01	Regulatory Aspects of International Business
IB02	Export Import Policies, Procedures and Documentation

### Sem IV

Code	Course Title
IB03	International Marketing
IB04	Global Business Strategies

## Elective I - IV : Production & Operations Management

### Sem III

Code	Course Title
PM01	Quality Management
PM02	Business Process Reengineering

### Sem IV

Code	Course Title
PM03	Logistics & Supply Chain Management
PM04	World Class Manufacturing Practices

## Elective I - V : Information Technology Management

### Sem III

Paper no.	Name of the Course
IT01	System Analysis & Design
IT02	Information System Security & Audit

### Sem IV

Code	Course Title
IT03	RDBMS with Oracle
IT04	Enterprise Business Applications

## Elective I - VI : Agribusiness Management

### Sem III

Code	Course Title
AB01	Rural Marketing
AB02	Supply Chain Management in Agribusiness

### Sem IV

Code	Course Title
AB03	Use of Information Technology in Agribusiness Management
AB04	Cooperatives Management

# LIST OF ELECTIVE GROUPS

## Elective I - VI : Retail Management

### Sem III

Code	Course Title
R01	Introduction to Retailing
R02	Retail Management and Franchising

### Sem IV

Code	Course Title
R03	Merchandising, Display Advertising
R04	Supply Chain Management in Retailing

## Elective : Project Management

### Sem III

Code	Course Title
PR01	Project Risk Management
PR02	Microsoft Project 2010

### Sem IV

Code	Course Title
PR03	Advance Project Management
PR04	Scanning Business Environment for Project

## Elective : Business Analytics Specialization

### Sem III

Code	Course Title
BA01	Multivariate Data Analysis
BA02	Data Mining for Business Analytics

### Sem IV

Code	Course Title
BA03	Analytics with R
BA04	Big Data Analytics

## Elective : Event Management Specialization

### Sem III

Code	Course Title
EM01	Event Marketing
EM02	Event Risk Management

### Sem IV

Code	Course Title
EM03	Customer relationship in Event Management
EM04	Human resource in Event Management

## Elective : Hospitality Management Specialization

### Sem III

Code	Course Title
HM01	Food service operation
HM02	Tour Operations management

### Sem IV

Code	Course Title
HM03	Hospitality Marketing Management
HM04	Accommodation Operations Management

## Elective : Sports Management Specialization

### Sem III

Code	Course Title
SM01	Sport Marketing
SM02	Fitness and Sports management

### Sem IV

Code	Course Title
SM03	Basics of Sport Nutrition
SM04	Brand Management & Sponsorship in Sports

## 2.9 MASTER OF BUSINESS ADMINISTRATION (HUMAN RESOURCE)

**Eligibility** : A graduate (10+2+3) in any discipline with at least 50% marks (45% for SC/ST) from recognized university.

**Duration** : Two years

Fees : Year	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
1st	1000/-	37500/-	38500/-
2nd	-	37500/-	37500/-
		<b>Total Fees</b>	<b>76000/-</b>

### Structure :

Semester – I Open Courses: Students can opt any one course from the following

### MBA (HR) : 1st Year

Code	Course Title
101	Management Concepts & Applications
102	Managerial Economics
103	Financial & Management Accounting
104	Organizational Behaviour
105	Statistical Techniques
106	Legal Aspects of Business
107	Business Communication
108	Fundamentals of Information technology

Code	Course Title
109	MOOCS – I
110	<b>See below Open 1</b>
	Agriculture business management
	Community Work – I
	Current Affairs
	Human rights
	Counseling psychology

Semester II Open Courses: Any one course from the following

Code	Course Title
201	Marketing Management
202	Financial Management
203	Human Resource Management
204	International Business
205	Production & Operations Management
206	Research Methodology
207	Organization Development & Change Management
208	Business Ethics and Corporate Governance

Code	Course Title
209	MOOCS – II
210	MOOCS – III
211	<b>See below Open 2</b>
	MS Excel with SPSS
	E-commerce Applications
	Managerial Skills for Effectiveness
	Social Media Management
	Yoga & Meditation

# M.B.A. (HR)

School of  
Distance  
Education



## Structure :

Semester –III Open Courses : Student's can Opt any one course from the following

**MBA (HR) : 2nd Year**

Code	Course Title
301	Strategic Management
302	Operations Research for Managers
303	Entrepreneurship Development
See Groups	Specialization I - E-(I) Human Resource Planning and Development
	Specialization I - E-(ii) Labour Law : 1
See Groups	Specialization II - E-(I)
	Specialization II - E-(ii)
304	Summer internship

Code	Course Title
305	MOOCS – IV
	<b>See below      Open 3</b>
	Digital Marketing
	Corporate Taxation
306	Cross Cultural issues & International HRM
	Artificial Intelligence in HR practices
	Indian Culture

Semester IV Open Courses: Any ONE COURSE from the elective groups opted by the student..

Code	Course Title
401	Project Management
	Specialization I - E-(iii) Compensation and Benefits Mangement
	Specialization I - E-(iv) Competency Mapping & Performance Management
	Specialization II - E-(iii)
	Specialization II - E-(iv)
402	Environment & Disaster Management

Code	Course Title
403	MOOCS – V
	<b>See below      Open 4</b>
	Innovation Management
	HR Analytics
404	Labor Laws – II
	Tourism Management
	Basics of Stock Market

*\*\*Note - The above structure and syllabus is under revision.  
The final approved syllabus will be provided.*

# LIST OF SPECIALIZATION - ELECTIVES

## Marketing Management

### Sem III

Code	Course Title
MK01	Consumer Behaviour
MK02	Services Marketing

### Sem IV

Code	Course Title
MK03	Sales & Distribution Management
MK04	Integrated Marketing Communication

## Financial Management

### Sem III

Code	Course Title
FM01	Investment Analysis & Portfolio Management
FM02	Management of Financial Services

### Sem IV

Code	Course Title
FM03	Corporate Finance
FM04	International Financial Management

## Human Resource Management

### Sem III

Code	Course Title
HR01	Human Resource Planning and Development
HR02	Labour Laws

### CORE HR

Code	Course Title
HR05	Employee relations and labour Welfare
HR06	HRD Instruments

### Sem IV

HR03	Compensation and Benefits
HR04	Competency Mapping and performance Management

### Sem IV

HR07	Negotiation and Counseling
HR08	HR Audit

## International Business Management

### Sem III

Code	Course Title
IB01	Regulatory Aspects of International Business
IB02	Export Import Policies, Procedures and Documentation

### Sem IV

Code	Course Title
IB03	International Marketing
IB04	Global Business Strategies

## Production & Operations Management

### Sem III

Code	Course Title
PM01	Quality Management
PM02	Business Process Reengineering

### Sem IV

Code	Course Title
PM03	Logistics & Supply Chain Management
PM04	World Class Manufacturing Practices

## Information Technology Management

### Sem III

Code	Course Title
IT01	System Analysis & Design
IT02	Information System Security & Audit

### Sem IV

Code	Course Title
IT03	RDBMS with Oracle
IT04	Enterprise Business Applications

## Agribusiness Management

### Sem III

Code	Course Title
AM01	Rural Marketing
AM02	Supply Chain Management in Agribusiness

### Sem IV

Code	Course Title
AM03	Use of Information Technology in Agribusiness
AM04	Cooperatives Management

## Retail Management

### Sem III

Code	Course Title
R01	Introduction to Retailing
R02	Retail Management & Franchising

### Sem IV

Code	Course Title
R03	Merchandising, Display & Advertising
R04	Supply Chain Management in Retailing

## Elective: Project Management

### Sem III

Code	Course Title
Pr01	Project Risk Management
PR02	Microsoft Project 2010

### Sem IV

Code	Course Title
PR03	Advance Project Management
PR04	Scanning Business Environment for Project



### 2.10 MASTER OF COMPUTER APPLICATIONS

**Eligibility** : Passed BCA/ Bachelor Degree in Computer Science Engineering or equivalent Degree. OR Passed B.Sc./ B.Com./ B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University). Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying Examination.

**Duration** : Two years

Fees : Year	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
1st	1000/-	37500/-	38500/-
2nd	-	37500/-	37500/-
		<b>Total Fees</b>	<b>76000/-</b>

**Structure:**

**Semester – I**

Code	Course Title
101	Applied Database Management Systems
102	Computer Network
103	Java Programming
104	Computational Statistics
105	Management Concepts and Applications
106	Lab on Applied Database Management Systems
107	Lab on Java Programming
108	Moocs Based General Course I (Soft Skills) (GE-1)

**Semester III**

Code	Course Title
301	Software Design Patterns
302	Artificial Intelligence
303	Information Security
304	EL - GRP - I (A)
305	EL - GRP - II (A)
306	Lab on Software Testing
307	Minor Project - 2
308	Moocs Based General Course III (GE-III)

**Semester – II**

**MCA : 1st Year**

Code	Course Title
201	Object Oriented Software Engineering
202	Cloud Computing Concepts
203	Data Structures using Python
204	Data Warehousing and Data Mining
205	Web Supporting Technologies
206	Lab on Data Structures using Python
207	Minor Project - I
208	Moocs Based General Course II (GE-2)

**Semester IV**

**MCA : 2nd Year**

Code	Course Title
401	Seminar on Recent Trends in IT
402	EL - GRP - I (B)
403	EL - GRP - II (B)
404	Major Internship Project

**Note** : Student must complete Bridge Course in 1st Semester of MCA programme against fulfilment of Eligibility condition of this programme. This Bridge Course will be conducted and evaluated by Learner Support Centers.

**\*\*Note** - The above structure and syllabus is under revision.  
The final approved syllabus will be provided.

**2.11 DIPLOMA IN BIG DATA****Eligibility** : Any Graduate in any discipline from any recognized University**Duration** : One year

Fees :	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
	1000/-	20000/-	21000/-

**Structure :**

Sr. No.	Name of the Course
1.	Big Data
2.	HADOOP
3.	MapReduce
4.	R Programming

**2.12 DIPLOMA IN DIGITAL MARKETING****Eligibility** : Any Graduate in any discipline from any recognized University**Duration** : One year

Fees :	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
	1000/-	20000/-	21000/-

**Structure :**

Sr. No.	Name of the Course
1.	Marketing Management
2.	Fundamentals of Digital Marketing
3.	Social Media Marketing
4.	Advanced Digital Marketing

**\*\*Note** - The above structure and syllabus is under revision.  
The final approved syllabus will be provided.

## 2.13 DIPLOMA IN TAXATION LAW

**Eligibility :** Any Graduate in any discipline from any recognized University

**Duration :** One year

Fees :	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
	1000/-	10000/-	11000/-

### Structure :

Sr. No.	Course Title
1.	Income Tax Act, 1961
2.	Central Goods and Service Tax Law
3.	Integrated GST Law & Professional Tax
4.	Customs Law and Foreign Trade Policy

## 2.14 DIPLOMA IN LABOUR LAWS & LABOUR WELFARE

**Eligibility :** Any Graduate in any discipline from any recognized University

**Duration :** One year

Fees :	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
	1000/-	10000/-	11000/-

### Structure :

Sr. No.	Course Title
1.	Law Relating to Industrial Relations and Adjudication
2.	Social Security Legislation
3.	Law of Wages and Principles of Wage Fixation
4.	Legislation Affecting Conditions of Work

**\*\*Note -** The above structure and syllabus is under revision.  
The final approved syllabus will be provided.

### 2.15 DIPLOMA IN INTELLECTUAL PROPERTY LAW

Eligibility : Any Graduate in any discipline from any recognized University

Duration : One year

Fees :	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
	1000/-	10000/-	11000/-

#### Structure :

Sr. No.	Course Title
1.	Intellectual Property – Evolution, Concept & Kind
2.	Law Relating to Protection And Recognition of Patent
3.	Law of Copyright and Geographical Indications
4.	Trademarks and Industrial Designs

### 2.16 DIPLOMA CORPORATE LAW

Eligibility : Any Graduate in any discipline from any recognized University

Duration : One year

Fees :	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
	1000/-	10000/-	11000/-

#### Structure :

Sr. No.	Course Title
1.	Business & Commercial Laws
2.	Corporate Accounting, Corporate Taxation & Fema 1999
3.	Company Law and Practice
4.	Practical Training

*\*\*Note - The above structure and syllabus is under revision.  
The final approved syllabus will be provided.*

## 2.17 DIPLOMA IN CYBER LAW

Eligibility : Any Graduate in any discipline from any recognized University

Duration : One year

Fees :	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
	1000/-	10000/-	11000/-

### Structure :

Sr. No.	Name of the Course
1.	Introduction to Cyberspace and Law
2.	Cybercrimes and Indian Perspective
3.	Cyber Law: Issues and Related Legislations
4.	E-commerce and Taxation

## 2.18 DIPLOMA IN HUMAN RIGHTS

Eligibility : Any Graduate in any discipline from any recognized University

Duration : One year

Fees :	Admission Fees (Rs)	Tuition Fees (Rs)	Total Fees (Rs)
	1000/-	10000/-	11000/-

### Structure :

Sr. No.	Course Title
1.	Historical Background and Foundation of Human Rights
2.	Protection of Civil and Political Rights
3.	Protection of Economic, Social and Cultural Rights
4.	Protection System and Implementation of Human Rights Standards

*\*\*Note - The above structure and syllabus is under revision.  
The final approved syllabus will be provided.*



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# IMPORTANT INFORMATION

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- The candidate seeking admission to any programme should have completed 18 years of age as on the date of admission.
- The candidate once admitted will be treated as a registered student of the University and he / she will have to abide by its rules and regulations.
- The candidate after admission will be assigned to an Learner Support Centre as far as possible, of his/her choice through which he/she will get services such as counselling, library and lab facilities etc. The internal evaluation will be done and University examinations will be conducted at the allotted centre.
- SDE will offer only those subjects which are taught in Regular Mode.
- For detail syllabus student should visit our website.
- We will conduct the Personal Contact Programmes (PCP) / Contact Classes through Online mode as and when required or as per demand by the student.
- No separate correspondence will be made for conduction of PCP by SDE and Learner Support Centre.
- Self Learning Material provided by SDE will be in English language only. SDE is not liable to provide the aforesaid material in any other form or in other language.
- SDE will not provide self learning material for Open Courses of any Programme.
- SDE will provide the guidelines only for Project Report subjects.
- Students are requested to intimate change of their communication address immediately to SDE and to their respective Learner Support Center. The SDE and Learner Support Centres will not be responsible for non receipt of any communication or material by the student, if the change of address is not communicated to SDE and to their respective Learner Support Centre immediately.
- The School of Distance Education or the Learner Support Centre will not be responsible for delay or loss in transit of any communication or material.
- Information related to programme fees, examinations, Personal Contact Programme (PCP) etc. will not be sent to the students by post. Student should visit the website regularly for the updates and/or student should be in contact with their Learner Support Centre regularly for the updates.
- SDE and Learner Support Centres reserve the right to send or forward any information to the students on their personal mobile number or on number which they have mentioned in the admission forms through using the 'Mobile SMS Facility' at any point of time. Complaints of any kind by students will not be entertained in this regard.
- SDE and Learner Support Centres reserve the right to send or forward any information to the students on their personal Email address or on Email ID which they have mentioned in the admission forms through using the 'Internet Facility' at any point of time. Complaints of any kind by students will not be entertained in this regard.
- Management reserves the right to schedule classes solely at its discretion and availability of teaching resources and other things.
- Students have to arrange for their travel and accommodation at their own cost and will wherever required.
- SDE reserves the right change the structure of existing syllabus in any of the programme at any point of time or stop further admission in any of the programmes at any point of time.
- SDE and Learner Support Centres will not send any information to its Ex-students or repeater students.
- Student can not resubmit the Home Assignments to SDE Learner Support Centres for improvement of marks once Home Assignments submitted by the student.
- There is no provision for revaluation and verification of Home Assignments / Field Work Diary.
- Assistance will be provided to secure placements for students; no guarantees are being made regarding the same.
- Any disputes that may arrives are subject to the jurisdiction of the Court of the Pune city.
- SDE reserves the right to add / remove / edit any terms or conditions solely at its discretion.
- It is the student's responsibility to read and the familiar with the policies and regulations as laid down in this brochure. In case of any dispute, ignorance of regulations can not be used as an excuse.
- Provided that no end semester examination or term end examination shall be held in a subject unless the student has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each of the programmes.

# SCHOOL OF DISTANCE EDUCATION LEARNER SUPPORT CENTRES

**YMC, Pune**



**BV Yashwantrao Mohite College of Arts, Science & Commerce,**  
Paud Rd., Erandwane, Pune – 411038 Tel. No. 020 - 29998586

**SSC, Pune**



**BVDU Social Sciences Centre**  
Paud Rd., Erandwane, Pune – 411038 Tel. No. 8208999800

**LAW, Pune**



**BV New Law College,**  
Paud Road, Erandwane, Pune – 411038  
Tel. No. 020 – 25444616 / 8010977010

**IMED, Pune**



**BVDU Institute of Management & Entrepreneurship Development,**  
Paud Road, Erandwane, Pune – 411038  
Tel. No. 020 - 25448005

**IMR, New Delhi**



**BVDU Institute of Management & Research,**  
Opp. Ordnance Depot, A-4, Rohtak Road, NH-10, Paschim Vihar Ext.,  
New Delhi -110063 Tel. No. 8383969770 / 8368987174 / 9717253343 / 9250547204

**IMSR, Navi Mumbai**



**BV Institute of Management Studies & Research,**  
Sector-8, C.B.D. Belapur, Navi Mumbai – 400614  
Tel. No. 022 – 27572433 / 27562582

**IM, Kolhapur**



**BVDU Institute of Management,**  
Kadamwadi, Kolhapur – 416003 Tel. No. 0231-2660666

**YMIM, Karad**



**BVDU Yashwantrao Mohite Institute of Management,**  
Sr. No. 114/2A, Venkateshnagar, Koyana Vasahat, Pune-Bangalore Road,  
Malkapur, Karad – 415539 Tel. No. 02164 - 242242

**IMRD, Sangli**



**BVDU Institute of Management & Rural Development Administration,**  
Rajwada Chowk, Sangli – 416416 Tel. No. 0233-2625776, 2325776

**AKIMSS, Solapur**



**BVDU Abhijit Kadam Institute of Management & Social Sciences,**  
Bijapur Road, Solapur – 413004 Tel. No. 0217-2302016



## CENTRE FOR DISTANCE & ONLINE EDUCATION

# Distinctive Features of the University

- Accredited with 'A+' Grade (2017) by NAAC.
- Category - I University Status by UGC
- Ranked 68th by NIRF 2021.
- One of the largest multi-disciplinary & multi campus Universities u/s 3 of the UGC Act, 1956.
- Recognized by University Grants Commission u/s 12(B) of UGC Act.
- Its three Constituent Units have also obtained ISO 9001-2008 certification.
- Has organized several international and national levels Seminars, Conferences etc.
- A University which academically and intellectually very productive whose faculty members have very laudable record of research publications and patents.
- Has digitalized libraries in all constituent units.
- Has created excellent infrastructure for all its constituent units, including well structured spacious buildings, continuously updated laboratories, libraries and hostels with all the necessary amenities and facilities
- It's Institute of Environment Education and Research has been identified as a nodal agency by the Government of India for its programmes on biodiversity and environmental products.
- Has established Women's Creativity Development Centre to undertake researches regarding women particularly, those of disadvantage groups and to promote creativity among them.



## SCHOOL OF DISTANCE EDUCATION



**Bharati Vidyapeeth** (Deemed to be University),  
Bharati Vidyapeeth Bhavan, L.B.S. Marg, Pune-411030



020-24407264, 24407100 Toll Free No.: 18002335520



8508127777



020-24339121



distance@bharativedyapeeth.edu, enquiry.sde@bharativedyapeeth.edu