

**Bharati Vidyapeeth
(Deemed to be University), Pune
School of Distance Education**

Name of the Assignment Setter:		IMED, Pune		
Course:	MBA	Class:		Semester: II
Subject:	Managerial Skills for Effectiveness			
Q.1)	Attempt ANY ONE of the Following (1000 Words)			(10)
a)	Discuss the skills require to become effective manager.			
b)	“Creativity is the key of Innovation.” Justify			
Q.2)	Attempt ANY TWO of the Following (800 Words)			(12)
a)	Explain the importance of supportive communication.			
b)	What is coaching? Explain its objectives.			
c)	“Counselling helps in evaluation and development of Individuals.” Comment.			
d)	Discuss the process of team building.			
Q.3)	Write Short Notes on (ANY TWO)			(08)
a)	What qualities team leader should have to lead the team effectively?			
b)	Elaborate meaning of empowerment with example.			
c)	Discuss the steps of analytical problem solving.			
d)	As a manager how will you change attitude of your team members towards new shift timings.			
