

**Bharati Vidyapeeth  
(Deemed to be University), Pune  
School of Distance Education**

<b>Name of the Assignment Setter:</b>		<b>Mr.Yashwant Kumar</b>			
<b>Course:</b>	<b>BBA (CBCS)</b>	<b>Class:</b>	<b>BBA</b>	<b>Semester:</b>	<b>V Semester</b>
<b>Subject:</b>	<b>Training and Development</b>				
<b>Q.1)</b>	<b>Attempt ANY ONE of the Following (1000 Words)</b>				<b>(10)</b>
a)	<b>Explain the steps involved in team building process. What are the benefits of team learning and development for the organisation?</b>				
b)	<b>Briefly explain the complete process of training and development.</b>				
<b>Q.2)</b>	<b>Attempt ANY TWO of the Following (800 Words)</b>				<b>(12)</b>
a)	<b>What is the use of verbal skills for a trainer? List some ways to motivate the trainer.</b>				
b)	<b>Develop e-training module and measures their effectiveness.</b>				
c)	<b>Elucidate evaluating the training effort and outcome.</b>				
d)	<b>Discuss the different type of training.</b>				
<b>Q.3)</b>	<b>Write Short Notes on (ANY TWO)</b>				<b>(08)</b>
a)	<b>Learning</b>				
b)	<b>Role plays</b>				
c)	<b>Conference Method</b>				
d)	<b>Training policy</b>				
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