

INSTRUCTIONS TO CANDIDATES
(Migration Certificate)

- 1) The fee for issuing the Migration Certificate is Rs. 130/- which may be directly sent to the Registrar of the University. The amount be remitted by D.D. or cash.
- 2) The Migration Certificate is issued on the basis of **the original Transference Certificate issued** by the Principal of the College last attended by the student [in the case of a regular Collegiate student.]
- 3) [In the case of Post-graduate students enrolled in the constituent College, the Transference Certificate is issued by the College.]
- 4) Students are advised to ensure that the Transference Certificate is enclosed with the application for a Migration Certificate. For this purpose, they should request the Principal of the College to forward the application for a Migration Certificate alongwith original Transference Certificate.
- 5) The original Transference Certificate received in this University office will not be returned to the candidate. Similarly, the fee paid for the Transference Certificate or the Migration Certificate cannot be refunded under any circumstances.
- 6) The candidate is requested to submit the application Form for Migration alongwith necessary stamped envelope bearing the name and address of the College / University where he has taken admission, The Migration Certificate will be sent to the College/ University where the candidate has taken admission.
- 7) Incomplete form will not be accepted.
- 8) **Migration Certificate will not be handedover to the candidate.** Migration Certificate will be sent by registered post on the address mentioned on the envelope submitted by the candidate.
- 9) If you are in need of duplicate copy of Transference Certificate, you may write to the Principal of the College concerned for the same.